



The Saudi International Halal expo & Summit 2024

- Riyadh International Convention & Exhibition Center (RICEC)
- Halls (4)
- Event Date (28th OCT – 30th OCT) 3 Days
- Event Timing – From 14:00 hrs. to 22:00 hrs.
- Date of commencement for the heavy equipment works (**25th Oct 11:59 pm – onwards**)
- Date of commencement of light processing (**27th Oct 12:00 pm – 04:00 pm**)
- Stand Completion & Contractors leaving the site (**27th Oct 12:00 pm.**)
- Breakdown Date – **30th Oct immediately** after the event closed From **10:30 pm.** till **31th Oct 10:00 am.**
- Buildup & Breakdown working hours – **24/7**

Coordinators from the Organizers

- Osama Al Bawab 0538330818
- Amr Al-Kurdi 0550014381

General Conditions:

- Paying a deposit of **15,000** Saudi Riyals for each stall to be refunded after one week of the exhibition breakdown from the implementing agencies or contractors during the exhibition period.
- Contractors should take into consideration the maximum height of the booth – **4M for one story – 6 M for double decker**
- Contractors should paint the back of the stall wall with white color if it is higher than the connected stall
- The gate used during the buildup and breakdown period are Gate No. 1 for vehicles loaded with supplies (Private vehicles are not allowed to enter from Gate No. 1).
- Contractors & workers can enter the venue during the buildup & breakdown period by using gates 1 & 3.
- The service area is intended only for loading and unloading goods and is not allowed to be used as car parking area by exhibitors, contractors, and visitors.
- It is forbidden to smoke inside the halls and the use of electric saw, blowtorch and burning materials inside the facilities of the center.

- Equipment allowed inside the halls during the period of buildup & breakdown and the event - "All devices powered by electric power, and diesel-powered winches/cranes, as well as any diesel-fueled vehicles except for forklifts, are strictly prohibited, and vehicles are not allowed to enter the halls."
- It is not allowed to use trellises to connect electricity or water points; a specialized technical staff has been appointed to do so by the center's administration.
- In the event that there are platforms that require 24-hour electricity, a prior request must be submitted and approved, noting that the operational cost will be calculated accordingly.
- It is prohibited to use liquefied gas (cooking gas) inside all internal and external facilities of the center
- It is prohibited to use highly flammable curtains inside display columns and platforms.
- The implementing contractor is not allowed to place his equipment in the service area.
- Commitment to the entry of workers during preparation and removal by wearing safety shoes, a safety jacket, and a helmet.
- The necessity of adhering to the requirements related to occupational safety and health and the protocols in force within the Kingdom of Saudi Arabia on the center's campus.
- It is necessary to provide the organizing company with special designs with engineering approval from an engineering office for designs that contain special loads and/or rigging above the booth and double decker.
- The company has the right to use the insurance amount in the event of any violation or delay in the work of building the pavilions
- The organizer has the right to remove any booth without any responsibility on the organizer company in the event of a delay in the contractor's attendance for the removal work according to the schedule sent and the contractor will be fined an amount of **15,000** Saudi riyals.

Name and signature of
the responsible contractor

Contracting Company Stamp



Pledge to implement and build stalls

Name:

Company Name:

We undertake to implement to build the stand of the company..... Saudi International Halal Expo and Summit.

We are committed to implementing all security and safety rules, and the rules of the General Authority for Exhibitions and Conferences, follow the organizing company instructions and bear all responsibilities for the safety of workers, exhibitors and visitors inside the site during the buildup, event days, and dismantling.

In addition, dismantling the construction according to what agreed upon, and bear all the fines resulting from the delay as determined by the administration of the exhibition

Name:-.....

ID Number:-.....

Contact Number:-.....

Date:-.....

Signature:-.....